

# The Anglican Parish of Kitley

We are sent as one to love our neighbours, grown in faith and glorify God, sharing in word and practice the good news of Jesus Christ in our community.



**2022 Vestry**

**Report Circular**

Annual Vestry Meeting - Sunday, March 12<sup>th</sup>, 2023



Part of Leeds Anglican Ministries

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## AGENDA

Item	Particulars	Sponsor
1.0	Call to Order	Clergy
2.0	Opening Prayer	Clergy
3.0	Appointment of Vestry Clerk	Wardens
4.0	Approval of Agenda	Clergy
5.0	Minutes of Previous Vestry	Vestry Clerk
6.0	Business arising from the Minutes	All
	<b>The Business of 2022</b>	
7.0	Reports and Returns	Various
7.1	Parish, Regional Financial Reports	Wardens / Treas
8.0	General Discussion/ Other Business	Various
9.0	Dissolving of 2022 Parish Advisory Council	Clergy
	<b>The Business of 2023</b>	
10.0	Elections and Appointments	Clergy / Wardens
11.0	Notices of Motion, including signing authorities	Clergy
12.0	Parish, Regional Budget Presentations	Wardens / Treas
13.0	General Discussion/Other Business/Notices of Motion	All
14.0	Re-establishment of Parish Advisory Council	Clergy
15.0	Motion for Adjournment	
16.0	Commissioning / Worship / The Grace	

**THE ANGLICAN PARISH OF KITLEY**  
**Minutes from the 2022 Annual Vestry Meeting**  
**Sunday, March 13, 2022**

Present (12) Ven. Nancy MacLeod, Rev. Trish Miller, LeAnne Kinch, Carol Foster, Norine Morrison, Betty Gough, Irene Weedmark, Sandra Goguen, Marilyn Beaupre, Connie Irvine, Stan Irvine, G.G. Kroes

NOTE: Virtual meeting on Zoom, recorded by Nancy, recording to be deleted following preparation of minutes

1. Call to Order: Rev. Trish Miller
2. Opening Prayer – Ven. Nancy MacLeod
3. Virtual Circulation of Attendance, Declaration
4. Appointment by Wardens of Interim Vestry Clerk – GG Kroes
5. Approval of Agenda
  - a. Moved by LeAnne Kinch
  - b. Seconded by Irene Weedmark, carried
6. Review of Minutes of 2021 Annual Vestry Meeting – no corrections noted
  - a. Moved by LeAnne Kinch
  - b. Seconded by Marilyn Beaupre, carried
7. Business Arising from Minutes of 2020 Annual Vestry Meeting – none

**THE BUSINESS OF 2021**

8. Reports and Returns – See Circular for Printed Reports
  - 8.1 Reports (pages 5-10)–
    - a. Wardens' Report
    - b. Incumbent's Annual Report to Vestry for 2021
    - c. Priest Associate's Report to Vestry for 2021Moved by LeAnne Kinch, seconded by Betty Gough, zero opposed, reports accepted
  - 8.2 Reports (pages 10-12) –
    - a. Parish of Kitley Register 2020
    - b. Parish Statistics Report
    - c. Regional Report (Leeds Anglican Ministries)
    - d. ACW Report
    - e. 2020 ACW Financial Statement, ACW dissolved, account closed
    - f. St. Anne's Cemetery Financial ReportMoved by LeAnne Kinch, seconded by Marilyn Beaupre to reports accepted

### 8.3 Reports (pages 13-19) - Leeds Anglican Ministries Congregations Financial Summaries

- a. Correction pending – Diocesan Investments, discrepancy top page 15
  - b. Congregational Reports pages 17-19 – minor updates forthcoming after final Vestry meeting takes place on March 20
- Moved by Betty Gough, seconded by Norine Morrison to receive the report as amended, carried

The Dissolving of 2020 Parish Advisory Board – Rev Trish Miller

### **THE BUSINESS OF 2022**

#### 9. Elections & Appointments (Acclamations)

- a. People's Warden – Betty Gough, acclaimed
- b. Rector's Warden – LeAnne Kinch, appointed by Trish
- c. Deputy Warden – Norine Morrison, acclaimed
- d. Vestry Clerk – G.G. Kroes, appointed by LeAnne
- e. Lay Members of Synod – LeAnne Kinch, Norine Morrison, acclaimed, (FYI no plan for Synod this year, but need representatives noted)
- f. Alternate Lay Member of Synod – Connie Irvine, Betty Gough
- g. Signatories at Bank – Marilyn Beaupre, Betty Gough, LeAnne Kinch, Bill Bell
- h. Envelope Secretary – Bill Bell, appointed by LeAnne
- i. Issuers of Receipts – Bill Bell, Marilyn Beaupre
- j. Co-ordinators of Screening in Faith – Norine Morrison, LeAnne Kinch
- k. PWRDF - vacant: Bishop Oulton's wife Sophie is Diocesan rep, meet monthly
- l. Children's Ministry Superintendent – not at this time, no children's ministry
- m. St Anne Cemetery Board members – Kim Weedmark, Irene Weedmark (treasurer), John Ferguson, Sandra Goguen (wardens and clergy ex-officio)
- n. St. Anne's Cemetery Financial Reviewer – Pauline Koll
- o. Additional PAC members – GG Kroes, Bill Bell, Connie Irvine, Pauline Koll
- p. LAM shepherds – Wardens LeAnne Kinch, Betty Gough, alternate GG Kroes

#### Appointments in Parish by Wardens

- q. Treasurer – Marilyn Beaupre
- r. PAG Coordinator – Marilyn Beaupre
- s. Financial Reviewers – Irene Weedmark
- t. Administrative Assistant – Sandra Goguen
- u. Worship Team Coordinator – Carole Foster
- v. Facilities Booking – Norine Morrison
- w. Facilities Maintenance – Newbliss – Pauline Koll, Frankville – Norine Morrison

- x. Sidepersons – duties when we can meet in person, are assigned by wardens
- y. Card Ministry – Audrey Berney and Gertie Morrison
- z. Prayer List Coordinator – Bill Bell

#### LAM Regional Draft Ratification

- aa. Treasurer – Mary Haigh
- bb. Financial Reviewers – Blair McDonald
- cc. Bank Signing Officers – Mary Haigh, Donna Ferguson, Rich Bradley

Hearing no further nominations, Motion to close nominations and accept above slate – moved by LeAnne Kinch, seconded by Betty Gough, carried

#### 10. Parish, Regional Budget Presentations

- a. Parish - Projected shortfall, \$13,007.

The parish budget in the vestry circular on page 21. Move to accept budget as presented – moved by LeAnne Kinch, seconded by Marilyn Beaupre, carried

- b. Regional

Move to accept budget as presented – moved by LeAnne Kinch, seconded by Marilyn Beaupre, carried

- c. Parish of Kitley 2022 Draft ministry Plan

Move to accept plan as presented – moved by LeAnne Kinch, seconded by Norine Morrison, carried

#### 11. General Discussion / Other Business / Notices of Motions

- a. St. Paul's Regional Ministry has a memorandum of understanding – published report in Lansdowne Rear circular
- b. Edgar Borden Bennett Bursary Plan – 2021 no applicants, how to proceed in 2022, further discussion will occur at PAC meeting if required
- c. Same Sex Marriage / Inclusive Church – do we wish to be placed on the Proud Anglican Safe List for couples who wish to be married – Yes, we have previously ratified this
- d. Worship Expectations Surrounding Covid Restrictions – much more openness, masks still required, communion will continue to be modified
- e. We will return to Church Building April 10 – procession from Hall to Church as part of Palm Sunday Service, we may sing with a mask
- f. Easter Sunday Ecumenical Service will take place at the Cross in Toledo, no social gathering afterward

- g. Building – Frankville hall required new well pump, Newbliss doors require repair, Newbliss soffit of turret, and soffit of main entrance require repair – further discussion at PAC meeting
- 12. Re-establishment of Parish Advisory Council – next meeting April 26, 2:00 pm, in person
- 13. Motion to Adjourn – Norine Morrison
- 14. Commissioning / Worship – Rev. Trish Miller  
The Grace – Ven. Nancy MacLeod

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**THE ANGLICAN PARISH OF KITLEY**  
**Minutes from the 2022 Special Vestry Meeting**  
**Sunday, July 17, 2022**

Present (12) Ven. Nancy MacLeod, LeAnne Kinch, Carol Foster, Norine Morrison, Betty Gough, Marilyn Beaupre, Connie Irvine, G.G. Kroes, Bill Bell, Don Foster, Audrey Berney, Janet Laskey, Gertie Morrison, Alice Tuepah

Call to Order: Ven Nancy MacLeod

Motion: WHEREAS the Parish is no longer able to financially or physically maintain the facility known as ‘Frankville Church Hall’ at 2 Church Street, Frankville, nor to make use of it in a way which would make it reasonable to continue paying maintenance costs and incurring substantial required capital costs.

The Vestry of the Parish of Kitley hereby relinquish use of and responsibility for said Hall, and request that the Diocese of Ontario takes such action as deemed appropriate to dispose of the property.

Two Scrutineers: Bill Bell, Marilyn Beaupre

Report:                      In Favour 10                      Opposed 3

Motion Carried. Moved by LeeAnne Kinch, Seconded by Betty Gough

Motion to Destroy ballots, moved by LeeAnne Kinch, seconded by Janet Laskey

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## WARDENS' REPORT – PARISH OF KITLEY

With another pandemic year under our belt, it seems as though we are finally coming out the other side of it with a much more 'normal' return to Sunday worship, community gatherings and various outreach matters. We are seeing a few more faces at our weekly worship with attendance consecutively sitting around 10-15 attendees per Sunday. After worship coffee hour as returned with many smiling faces, wonderful conversations, and camaraderie. Masks are still required during service to ensure the safety and health of everyone and our online worship still continues for those wo are unable to physically join us, as well as those wo wis to remain diligent in preserving their health.

We had a setback in fundraising last year as the Omicron variant surfaced and some restrictions were put back in place. Now, with restrictions being dramatically lifted in comparison to the last two years, we are looking forward to offering two Pancake Breakfasts tis year to aid in fundraising. We will be joining forces with the Toledo United Church as they have continually offered support and have a beautiful all with lots of room. There are wonderful ideas circulating for continued fundraising for the upcoming year, including suppers, Galas and more.

With heavy hearts the decision was made to relinquish ownership of our beloved Frankville hall. It as sat very heavy with us, some more than others, as this is not the first time they have had to let a worship building go. We have prayed for guidance in our journey without Frankville and continue to support our community in many ways via Newbliss. We are grateful to those who have gone through this before and hope they are able to teach us how to be as resilient as they have been in the past. After all, our congregation is not within the building, but within our hearts.

There are many people to thank, but most importantly our amazing Clergy; Trish and Nancy. We are lucky to have such open minded, inclusive and thoughtful Ministers to help lead and guide us in worship. Through their Sermons they have opened our eyes, lead us by the hand, and have been our guides along a journey through the liturgical year. They continually use their gifts to connect our everyday lives to the Bible so we are able to live a more faith filled life – just as Jesus did. We are forever grateful that you choose to share your gifts with us.

Your Wardens,

~ Betty Gough and Leanne Kinch

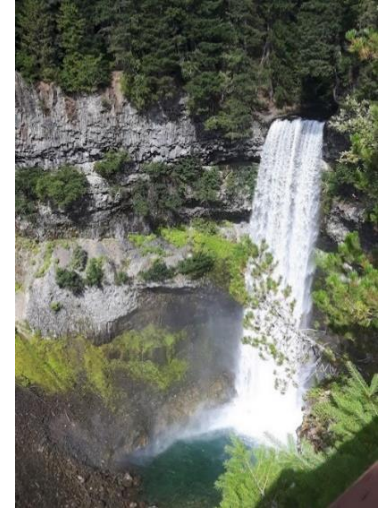
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**Incumbent's Annual Report to Vestry for 2022:  
Parish of Kitley March 12th, 2023 Annual Vestry Meeting**

*"...hope does not disappoint us, because God's love has been poured into our hearts through the Holy Spirit that has been given to us." Romans 5:1-5*

In his letter to the Church in Rome, the Apostle Paul encouraged the members facing affliction by showing the chain reaction which produces hope: "...let us also boast in our afflictions, knowing that affliction produces endurance, and endurance produces character, and character produces hope..." (Romans 5:3-4 NRSVUE). While we continue to face afflictions in an uncertain world, further complication by the ongoing pandemic, we persevere in bringing hope and love as the living body of Christ in the world. We draw our hope from the well of God's abundant generosity, in order that we might endure and pour out God's love in our communities and beyond. The vision I have of this love poured out is from my time growing up on the west coast of BC with its bounty of majestic



waterfalls. The love of God pours out from the source beyond our vision, with such force that it could overwhelm anything in its path. The water falls into a deep pool, formed over generations, and from this pool, gentle streams branch out to take that love where it is most needed. We are that pool, formed by God's love to transform and share that powerful love.

The Parish of Kitley continues this transformational journey in partnership with the other congregations of Leeds Anglican Ministries, sharing in worship, discipleship building and fellowship. Even when COVID-19 and weather threatened to derail in-person worship (we do not need a repeat of the Christmas Eve blizzard of 2022!), we persevered, and our hope shone through. The Parish of Kitley enjoyed a revitalization of fellowship with one another to mitigate the isolation so many are feeling during this time of pandemic. In addition to coffee fellowship after worship, you re-imagined take-out suppers and pancake breakfasts as well as Kitley Elders, and hold a vision for more opportunities to build community with ecumenical partners in the future.

I give thanks for the hope you share through your support of food and housing security programs in Brockville and Smiths Falls through your generosity with the monthly Food Bank Sundays and calls to support the Cooperative Care Centre. You commit your time, talent and treasure to these essential services for our neighbours. And thank you for supporting your sibling parishes in their ministries to the housing and food insecure in their neighbourhoods and beyond.

I wish to express my appreciation to our wardens, Leanne and Betty, for your passion, vision and faithfulness in living out the gospel. I also wish to express my thanks to our Lay Readers



Bill, Connie and Alice - your deep rootedness in your faith inspires, encourages, and brings hope to others. Thank you to everyone who serves on a committee or guild, or jumps in to lend a hand when the need arises. There are no small gifts - we value your presence with us on our journey with Christ. Thank you to Canon Reg, my rock and our honorary associate, willing to step in at a moment's notice for a bag of Hawkins Cheezies. Words fail me as I try to express my appreciation for my partner in ~~crime~~ ministry, Nancy. Thank you for modelling genuine servant leadership, and for being courageous in following the Spirit wherever she leads.

Respectfully submitted in hope, The Rev. Trish Miller

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**PRIEST ASSOCIATE'S ANNUAL REPORT TO VESTRY FOR 2022:  
Anglican Parish of Kitley - March 12, 2023 meeting**

*May the God of hope go with us every day, filling all our lives with love and joy and peace  
May the God of justice speed us on our way, bringing light and hope to every land and race.  
Praying, let us work for peace; singing, share our joy with all;  
working for a world that's new, faithful when we hear Christ's call.  
(from 'May the God of Hope Go with Us' by Alvin Schutmaat, #168 in 'Sing a New Creation')*

I want to begin by joining with Rev. Trish in offering sincere thanks to our Wardens, lay leaders and volunteers who, to paraphrase the hymn above, are constantly faithful when they hear Christ's call. I am especially thankful as I recognize that all our ministries have been altered and often made more complex and challenging by this long period of pandemic that we are still enduring.

Thank you to Rev. Trish for so gracefully taking on the role of Incumbent of the LAM parishes, and for making it truly a joy to be in team ministry. Thank you also to Rev. Canon Reg, always ready and willing to assist.

I am delighted that we've been able to restore a regular in-person worship schedule and to have some opportunities for other in-person engagement, even as we've continued to benefit from the technology that permits us to worship, study and meet online.

One of the things that seems to have become most difficult is to have really open conversations about how things are, where God is calling us to change and grow, and what we need to do to accomplish that. I hope that the questions I raise here can be a starting point for parish-wide honest and heartfelt discussions about this.

As I review our ministry plan for 2022, I see that we have accomplished much of what we intended with regard to **Worship**. Mindful that some folks are no longer joining us in person, how do we include them? Are there ways we can better meet the needs of families and youth? How do we restore a more team-led approach to worship planning?

As we think about **Discipleship**, how can we provide resources and inspire people to engage, especially thinking of those who are not able to participate in online events? How do we

ensure regular and faithful attention to stewardship of all our time, talent and treasure? In addition to what we planned, can we commit to continuing engagement with truth and reconciliation?

Pondering our **Ministry**, what are the local and global needs we most want to attend to, and how do we best do that? What further actions do we need to take to champion inclusiveness?

Recognizing how challenging it has been to have the regular **Fellowship** events we've been used to, what are the types of gathering we really need to put our energy into? Is there some other avenue for fellowship that we're invited to?

Looking out in **Mission** from the local to the global, what are we truly passionate about supporting, and how do we accomplish that? What strategies can we use to make ourselves better known in our own community so people will know we are here to serve?

Giving thanks for our **Resources**, how do we make sure that all our members know both what we have and what we need? How do we assess what resources we need to grow, and what resources are no longer needed for our ministry and mission? How do we best resource our ministry with care for creation in mind?

I encourage you to think of this period of pandemic as a sort of fallow time. Such a time is not meant to continue indefinitely, but to be followed by well planned sowing, tending and harvesting, and the planning needs to be open to considering whether we would best serve God by continuing in our usual patterns, returning to practices that we've set aside, or trying something entirely new in this part of God's mission field. Let's bring both our questions and our prayerful answers together to plan both our short-term and long-term future, and 'may the God of hope go with us every day'!

Respectfully submitted by the Ven. Nancy MacLeod, Priest Associate

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### PARISH OF KITLEY REGISTER 2022

#### **Entered into Rest:**

Rachel ( <u>Rae</u> ) Marguerite KINCH (née Kerr)	23 January 1920 – 24 March 2022
Mary Louisa ( <u>Mary Lou</u> ) LEACOCK (née Avery)	27 November 1925 – 17 April 2022
Germaine ( <u>Geri</u> ) Alexis BINETTE	30 June 1930 – 12 May 2022
Gerald Arthur ( <u>Art</u> ) DONOVAN	01 June 1953 – 12 August 2022
Ronald Glenson TOOP	18 December 1935 – 12 October 2022
Rosemary Paulette GIBEAULT (née Woods)	21 November 1954 – 20 November 2022
Charles <u>Patrick</u> BRADLEY	11 September 1957 – 17 December 2022

*\* Gathered up in Christ to enjoy the fullness of God's promises*



**PARISH STATISTICS**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Average Sunday Attendance: Pre-pandemic	33	33	27.7	25.9	12.5	
During pandemic restrictions				12.4	97	16
LAM Online (views at approx. 24 hrs)				131		
Total Active Households on Congregational List	53	48	46	41	36	34
Participating Members (including shut-in)	78	78	76	70	52	48

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**THE ANGLICAN REGIONAL MINISTRY OF NORTH LEEDS (LEEDS ANGLICAN MINISTRIES)  
REPORT TO ANNUAL VESTRY MEETINGS FOR 2022**

*Stronger Together in Christ*

Leeds Anglican Ministries continues to find ways to live into our covenant agreement to proclaim the gospel and love our neighbours in our rural part of God’s vineyard. As we entered into the 7th year of this covenant in September 2022, we took the opportunity to reflect on where we’ve been and where we are going. It is difficult in the midst of the ongoing pandemic, with its many uncertainties, to discern a path clearly but the LAM leadership committed to staying the course recognizing that our strength lies in our mutual support in Christ.

It was encouraging to gather together again for Regional Worship services, especially those where we could share in fellowship and catch up with friends we haven’t seen over the course of the last few years. We continue to look forward to sharing meaningful worship and fellowship together – we are shaped and strengthened by joining in communion as part of a global communion.

It has been inspiring to witness how the parishes support one another in their outreach and ministries. Undie Sunday, gathering donations for the Brockville Cooperative Care Centre or a new refugee family sponsored by Agape Brockville, or fundraising for PWRDF in support of Pakistan floods and Hurricane Fiona relief are just a few of the examples where the congregations of LAM supported one another in meeting the needs beyond our borders.

Our thanks to the LAM Shepherds team for your leadership and vision and for continuing to lean into the hope of what we can be as the body of Christ sharing hope and caring for those God has placed in our path. May the Spirit continue to inspire us to discern and act on where we are called next..

Respectfully submitted, Rev. Trish Miller & Ven. Nancy MacLeod

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## St. Anne's Cemetery Financial Statement 2022

**Opening Bank Balance December 31, 2021** **\$ 19,019.03**

**Income:**

Bank Interest	\$ 2.03	
Investment Interest	5,012.62	
Total Income		\$ 5,014.65

**Expenses:**

Lawn and tree maintenance	\$ 2,745.00	
Bank charges/cheque printing	207.88	
Total Expenses		\$ 2,952.88

**Closing Bank Balance December 31, 2022** **\$ 21,080.80**

**Investments with the Diocese:**

	Balance 2021-12-31	Interest Re-invested	Balance 2022-12-31
Investments			
57861 Markers Care & Mtce Fund	663.95		663.95
5786 Cemetery Care & Mtce Fund	9,363.02		9,363.02
57862 Hornick Estate - restricted	95,636.76		95,636.76
5786A General Investment - unrestricted	6,061.54	308.80	6,370.34
5787 RC Gardiner Estate	303.18		303.18
	<b>112,028.45</b>	<b>308.80</b>	<b>\$ 112,337.25</b>

Bank Balance + Investment Balance **\$ 133,418.05**

Prepared by: Irene Weedmark 18-Feb-23

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**ANNUAL IDENTIFIED REGULAR GIVINGS**

<u>\$ range</u>	2016	2017	2018	2019	2020	2021	2022
0-99	8	5	18	6	6	1	2
100-199	9	5	6	6	4	8	5
200-299	3	1	5	4	3		1
300-399	3	6	3		3	1	1
400-499	4	2	4	2	2		2
500-599			1	3		2	2
600-699	2	2	1	1	2	2	2
700-799	2	2		1		2	
800-899	1		2	1			1
900-999	1	1	3		1	1	1
1000-1199	3	6	2	3	2	2	2
1200-1399	6	3	4	6	5	6	6
1400-1599	1	1			3		
1600-1799	2	1	2	2	2	1	
1800-1999	2				1	1	1
2000-2199	1		1			1	1
2200-2399							
2400-2599		1		1	1		
2600-2799	1		1				2
2800-2999	1	1				1	
3000-3199		2	2	2	1	1	2
3200-5499	5	4	4	4	3	4	2
Total \$	\$60,770	\$48,657	\$48,060	\$45,573	\$39,979	\$43,560	\$39,045

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**Parish of Kitley - Account balances**

**Operating Account 04702-7550387**

Opening Balance January 1, 2022		
2021 payables paid in 2022		\$ 12,536.45
2022 Opening balance adjusted		-\$ 252.96
2022 Income		\$ 12,283.49
2022 Capital Expense		\$ 70,722.37
2022 Expenses		-\$ 1,412.50
2022 expenses unpaid (A/P)		-\$ 69,952.31
Closing balance per books December 31, 2022		\$ 449.31
		<u>\$ 12,090.36</u>
Closing balance per Bank December 31, 2022		\$ 18,439.29
Outstanding Deposits		
Outstanding cheques as at December 31, 2022		-\$ 6,348.93
Adjusted Bank Balance		<u>\$ 12,090.36</u>

**Consolidated Investment Funds - held in Trust by Diocese of Ontario**

Funds where Interest Re-Invested	Fund #	Balance			Balance 2022-12-31
		2021-12-31	Withdrawn	Interest	
Bennett Estate	52641	\$ 67,649.69		\$ 3,446.43	71,096.12
Edgar Borden Bennett Bursary	52642	\$ 21,392.47		\$ 1,089.88	\$ 22,482.35
Golledge Estate	52653	\$ 123,903.14	-\$ 5,000.00	\$ 5,948.84	\$ 124,851.98
Investment Fund	52652	\$ 39.59		\$ 2.03	\$ 41.62
Memorial Fund	52655	\$ 1,731.39		\$ 88.22	\$ 1,819.61
<b>Subtotal - Funds where Interest Re-Invested</b>		<b>\$ 214,716.28</b>	<b>-\$ 5,000.00</b>	<b>\$ 10,575.40</b>	<b>\$ 220,291.68</b>

**Funds where Interest Paid out**

Rectory Sale Fund	52651	\$ 74,247.86			\$ 74,247.86
Jellyby Sale Proceeds	52656	\$ 45,849.28			\$ 45,849.28
Redan Church	5265	\$ 1,114.00			\$ 1,114.00
Rathwell	5262	\$ 400.00			\$ 400.00
Viola P. Gardiner	5263	\$ 200.00			\$ 200.00
Roy B. Gardiner	5266	\$ 200.00			\$ 200.00
Carly Trust	5267	\$ 2,500.00			\$ 2,500.00
Richard Hayes Trust	5268	\$ 500.00			\$ 500.00
James Dawson Estate	5270	\$ 2,500.00			\$ 2,500.00
Olive Dawson	52681	\$ 2,500.00			\$ 2,500.00
<b>Subtotal - Funds where Interest Paid out</b>		<b>\$ 130,011.14</b>			<b>\$ 130,011.14</b>

**Total - Consolidated Investment Funds**

**\$ 350,302.82**



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11/02/23

Accrual Basis

**Anglican Parish of Kitley**  
**Profit & Loss**  
 January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Capital Donation	
Donations	10,000.00
Designated Offering-Other	400.45
Designated Offering - PWRDF	815.00
Memorial Fund	3,920.95
Open Offerings	156.50
Receiptable Offerings	39,298.00
Total Donations	44,590.90
Other Income	
Fundraising-Specified	4,265.65
Interest Income	6,500.66
Misc. (include Hall use)	365.16
Total Other Income	11,131.47
Transfers-In	5,000.00
Total Income	70,722.37
Expense	
Administration	
Honoraria-Admin. & Finance	1,000.00
Miscellaneous Expense	91.20
Office Expense	682.24
Total Administration	1,773.44
Bank Service Charges	50.51
Building/Fixture/Equipment	
Honorarium-Caretaking	1,000.00
Insurance Expense	4,706.57
Landscaping-Plowing	400.00
Repairs & Maintenance	4,045.81
Utilities-Hydro	3,332.01
Total Building/Fixture/Equipment	13,484.39
Clergy	
Stipend & Benefits	40,740.00
Total Clergy	40,740.00
CMM	12,264.00
Dues and Subscriptions	100.00
HST Refund	-1,627.56
Ministry/Education	
Bursary	1,063.48
Designated Donations-Other	355.45
Designated Donations-PWRDF	515.00
Honoraria-Music	200.00
Outreach	786.96
Worship Supplies	245.65
Total Ministry/Education	3,167.54
Reconciliation Discrepancies	-0.01
Total Expense	69,952.31
Net Ordinary Income	770.06
Net Income	770.06

2:18 PM

04/03/23

Accrual Basis

Anglican Parish of Kitley  
**Balance Sheet**  
As of 31 December 2022

	31 Dec 22
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Royal Bank of Canada	12,090.36
Total Chequing/Savings	12,090.36
Total Current Assets	12,090.36
Fixed Assets	
Buildings and Improvements	14,257.67
Total Fixed Assets	14,257.67
<b>TOTAL ASSETS</b>	<b>26,348.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	449.31
Total Accounts Payable	449.31
Total Current Liabilities	449.31
Total Liabilities	449.31
Equity	
Opening Balance Equity	15,233.69
Unrestricted Net Assets	9,894.97
Net Income	770.06
Total Equity	25,898.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>26,348.03</b>

# 2022 Leeds Anglican Ministries Regional Financial Statement

## Leeds Anglican Ministry

### 2022 Income & Expense Statement

January 1 - December 31, 2022  
prepared on January 7, 2023

	2022				
	TOTAL			by Point	
	Budget 2022	Actual 2022	Variance - Actual vs. Budget	Budget	Actual
<b>INCOME</b>					
Miscellaneous Receipts			\$0.00	\$0.00	\$0.00
Receipts from Parishes					
Parish of Kitley	\$41,640.00	\$40,740.00	(\$900.00)		
Parish of Lansdowne Rear - Athens	\$41,640.00	\$40,740.00	(\$900.00)		
Parish of Lansdowne Rear - Oak Leaf	\$41,640.00	\$40,740.00	(\$900.00)		
Parish of Leeds Rear	\$41,640.00	\$40,740.00	(\$900.00)		
Parish of the Rideau	\$41,640.00	\$40,740.00	(\$900.00)		
<b>Total from Parishes</b>	<b>\$208,200.00</b>	<b>\$203,700.00</b>	<b>(\$4,500.00)</b>	<b>\$41,640.00</b>	<b>\$40,740.00</b>
<b>TOTAL INCOME</b>	<b>\$208,200.00</b>	<b>\$203,700.00</b>	<b>(\$4,500.00)</b>	<b>\$41,640.00</b>	<b>\$40,740.00</b>
<b>EXPENSES</b>					
Bank Fees	\$285.00	\$281.27	\$3.73	\$57.00	\$56.25
Miscellaneous Expenses					
Music Copyright License	\$560.00	\$582.40	(\$22.40)	\$112.00	\$116.48
Miscellaneous	\$475.00	\$517.54	(\$42.54)	\$95.00	\$103.51
<b>Total Miscellaneous</b>	<b>\$1,035.00</b>	<b>\$1,099.94</b>	<b>(\$64.94)</b>	<b>\$207.00</b>	<b>\$219.99</b>
Outreach Expenses					\$0.00
Stipend & Housing					
Incumbent	\$94,900.00	\$94,841.68	\$58.32	\$18,980.00	\$18,968.34
Priest Associate	\$98,500.00	\$98,513.20	(\$13.20)	\$19,700.00	\$19,702.64
CEWS Credit	(\$3,750.00)		(\$3,750.00)		
<b>Total Stipend &amp; Housing</b>	<b>\$189,650.00</b>	<b>\$193,354.88</b>	<b>(\$3,704.88)</b>	<b>\$37,930.00</b>	<b>\$38,670.98</b>
Travel					
Incumbent	\$7,400.00	\$2,785.26	\$4,614.74		\$557.05
Priest Associate	\$7,400.00	\$4,043.08	\$3,356.92		\$808.62
Sunday Supply	\$0.00	\$129.99	(\$129.99)		\$26.00
<b>Total Travel</b>	<b>\$14,800.00</b>	<b>\$6,958.33</b>	<b>\$7,841.67</b>	<b>\$2,960.00</b>	<b>\$1,391.67</b>
Telephone & internet					
Incumbent	\$1,075.00	\$1,142.40	(\$67.40)		\$228.48
Priest Associate	\$1,150.00	\$1,068.22	\$81.78		\$213.64
<b>Total Telephone &amp; internet</b>	<b>\$2,225.00</b>	<b>\$2,210.62</b>	<b>\$14.38</b>	<b>\$445.00</b>	<b>\$442.12</b>
<b>TOTAL EXPENSES</b>	<b>\$207,995.00</b>	<b>\$203,905.04</b>	<b>\$4,089.96</b>	<b>\$41,599.00</b>	<b>\$40,781.01</b>
<b>TOTAL SURPLUS (DEFICIT)</b>	<b>\$205.00</b>	<b>(\$205.04)</b>	<b>(\$410.04)</b>	<b>\$41.00</b>	<b>(\$41.01)</b>

# Leeds Anglican Ministry

## BALANCE SHEET

*January 1 - December 31, 2022*

prepared on January 7, 2023

<b>ASSETS</b>	<b>By Point</b>	
BMO Bank Account	\$1,480.77	\$296.15
Less Outstanding cheques		
	<u>\$0.00</u>	<u>\$0.00</u>
<b>ACCOUNTS RECEIVABLE</b>		
	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL ASSETS</b>	<b>\$1,480.77</b>	<b>\$296.15</b>
<b>LIABILITIES</b>		
	<u>\$0.00</u>	
<b>TOTAL LIABILITIES</b>	<b>\$0.00</b>	
<b>NET WORTH</b>	<b>\$1,480.77</b>	<b>\$296.15</b>

## STATEMENT OF OPERATIONS

bank balance December 31, 2021	\$1,785.81	\$357.16
funds available December 31, 2021	<u>\$1,785.81</u>	<u>\$357.16</u>
Receipts	\$203,700.00	\$40,740.00
Expenses	<u>\$204,005.04</u>	<u>\$40,801.01</u>
Net Surplus (Deficit)	<b>(\$305.04)</b>	<b>(\$61.01)</b>
<b>Ledger Bank Balance as at statement date</b>	<b>\$1,480.77</b>	<b>\$296.15</b>
<b>Available funds, as at statement date</b>	<b>\$1,480.77</b>	<b>\$296.15</b>

## LAM Congregations Operating Finance & Investment Summaries 2022

### PARISH OF THE RIDEAU

<i>From investments/ACW</i>	\$	25,360 (transfer)		CMM	\$	11,544
Receiptable offering		32,435 (34,683 in '21)		LAM clergy costs etc		40,740
Donations		1,348		Property costs		7,085
Interest		6,077		Ministry/Mission		1,348
Misc.		528		Other exp		4,086
<b>TOTAL INCOME</b>	<b>\$</b>	<b>65,748</b>		<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>64,803</b>

OPERATING SURPLUS *AFTER TRANSFERS* \$945

Ministry/Mission is \$1,348 outreach

#### Assets

Operating Account	\$	24,142
Building fund Account	\$	3,184 (at Dec/21)
ACW Account		closed
ACW Flower fund		closed
Diocesan CIF Funds	\$	182,345 (est.)

### PARISH OF LEEDS REAR

Receiptable offering	\$	34,294 (41,550 in '21)		CMM	\$	12,624
Thrift shop /fundraising(net)		21,302		LAM clergy costs etc		40,740
Other income		18,437		Property costs		5,568
<b>TOTAL INCOME</b>	<b>\$</b>	<b>74,033</b>		Ministry/Mission		20,874
				Other expenses		1,949
				<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>81,755</b>

OPERATING DEFICIT \$(7,722)

Ministry / Mission include \$10,618 outreach

Other income includes \$5,000 Anglican Foundation grant

#### Assets

Operating Account	\$	30,260
Capital Account	\$	1,653
Thrift Shop	\$	1,796
Diocesan CIF Funds	\$	59,367

PARISH OF LANSDOWNE REAR

Holy Trinity, Oak Leaf

Receiptable offering	\$ 29,125 (28,590 in '21)	CMM	\$ 9,492
Interest	12,512	LAM clergy costs etc	40,740
From ACW/parish/cap.	12,297 (transfer)	Property costs	5,894
Donations	285	Ministry/Mission	376
Misc.	<u>1,326</u>	Other expenses	<u>248</u>
TOTAL INCOME	\$ 55,545	TOTAL EXPENSES	\$ 56,750

OPERATING DEFICIT AFTER TRANSFER (\$1,205)

Ministry/Mission includes \$301 outreach

Assets

Operating Account	\$ 6,329
Capital Account	\$ 9,956
ACW Account	\$ 13,176 (at Dec/21)
ACW gift/flower fund	\$ 368 (at Dec/21)
Diocesan CIF Funds	\$ 243,715

Christ Church, Athens

Receiptable Income	\$ 39,383 (37,740 in '21)	CMM	\$ 6,552
Interest	7,396	LAM clergy costs etc	40,740
From ACW, altar acct	10,000 (transfers)	Property cost	16,972
Donations	1,462	Ministry/Mission	3,487
Other Income	<u>3,943</u>	Other Expenses	<u>699</u>
TOTAL INCOME	\$ 62,184	TOTAL EXPENSES	\$ 68,450

OPERATING DEFICIT AFTER TRANSFERS (\$6,266)

Ministry/Mission includes \$2,212 outreach

Assets

Operating Account	\$ 10,247
ACW account	\$ 4,748
Altar guild account	\$ 2,658
Diocesan CIF fund	\$ 147,921 (at Dec/21)



Above Lansdowne Rear congregational amounts do not include Parish Account:

Interest income	\$ 1,875
Misc. expenses	\$ 517
CMM	\$ 372
Outreach	\$ 2,816
Account balance	\$ 1,214
Diocesan CIF fund	\$ 37,491 (at Dec/21)

PARISH OF KITLEY

<i>From investments</i>	\$ 5,000 (transfer)	CMM	\$ 12,504
Receiptable offering	39,454 (43,485 in '20)	LAM clergy costs etc	40,740
Interest	6,501	Property costs	13,484
Bequest	10,000	Ministry/Mission	3,230
Other income	<u>10,217</u>	Other expenses	<u>297</u>
TOTAL INCOME	\$ 71,172	TOTAL EXPENSES	\$ 70,255

OPERATING SURPLUS AFTER TRANSFERS \$917  
 Ministry/Mission includes ?\_\_\_ outreach donations

Assets

Operating Account	\$ 18,439
Diocesan CIF Fund	\$ 328,936 (estimate)

*Information E & OE, compiled from congregational and parish financial statements  
 version 1 at February 9, 2023*



# Leeds Anglican Ministry

## 2023 Draft Budget

prepared December 8, 2022

	<b>2023 DRAFT Budget</b>
<b>INCOME</b>	
<b>Miscellaneous Receipts</b>	
<b>Receipts from Parishes</b>	
Parish of Kitley	\$42,960.00
Parish of Lansdowne Rear - Athens	\$42,960.00
Parish of Lansdowne Rear - Oak Leaf	\$42,960.00
Parish of Leeds Rear	\$42,960.00
Parish of the Rideau	\$42,960.00
<b>Total from Parishes</b>	<b>\$214,800.00</b>
<b>TOTAL INCOME</b>	<b>\$214,800.00</b>
<b>EXPENSES</b>	
<b>Bank Fees</b>	<b>\$285.00</b>
<b>Miscellaneous Expenses</b>	
Music Copyright License	\$600.00
Miscellaneous	\$545.00
<b>Total Miscellaneous</b>	<b>\$1,145.00</b>
<b>Outreach Expenses</b>	
<b>Stipend &amp; Housing</b>	
Incumbent	\$99,200.00
Priest Associate	\$102,900.00
<b>Total Stipend &amp; Housing</b>	<b>\$202,100.00</b>
<b>Travel</b>	
Incumbent	\$4,300.00
Priest Associate	\$4,300.00
Sunday Supply	
<b>Total Travel</b>	<b>\$8,600.00</b>
<b>Telephone &amp; internet</b>	
Incumbent	\$1,075.00
Priest Associate	\$1,150.00
<b>Total Telephone &amp; internet</b>	<b>\$2,225.00</b>
<b>TOTAL EXPENSES</b>	<b>\$214,355.00</b>
<b>TOTAL SURPLUS (DEFICIT)</b>	<b>\$445.00</b>

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**Parish of Kitley Draft 2023 Budget**

<b>Income</b>		<b>Expense</b>	
<b>Donations</b>		<b>Administration</b>	
		Honorarium -	
Identified Offerings	\$ 42,000.00	Finance	\$ 1,000.00
Open Offerings	\$ 200.00	Supplies	\$ 750.00
		Misc	\$ 300.00
			\$ 2,050.00
<b>Miscellaneous</b>		<b>Property</b>	
		Caretaking	
Fundraising	\$ 10,000.00	Honorarium	\$ 1200.00
Interest	\$ 6,500.00	Hydro	\$ 1,500.00
Misc.	\$ 500.00	Oil	
		Insurance	\$ 3,500.00
		Lawn/Snow	\$ 500.00
		Maintenance	\$ 500.00
			\$ 7,200.00
		<b>LAM (Incl Clergy)</b>	\$ 42,960.00
		<b>CMM</b>	\$ 10,000.00
		<b>Ministry Costs</b>	
		Music Honorarium	\$ 500.00
		Worship Supplies	\$ 100.00
		Children & Youth	\$ 100.00
		Other ministry/	
		Outreach	\$ 200.00
		Synod	\$ 500.00
		Clergy Discretionary	\$ 500.00
			\$ 1,900.00
		<b>TOTAL</b>	<b>\$ 64,110.00</b>
<b>TOTAL</b>	<b>\$ 59,200.00</b>		
Projected Shortfall	\$ 4,510.00		

## PARISH OF KITLEY DRAFT 2023 MINISTRY PLAN

**WORSHIP** *I appeal to you therefore, brothers and sisters, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. (Rom 12:1)*

We will

- Continue to use BAS worship, projected when practical, as the main liturgical resource for Sunday worship
- Offer weekly Sunday worship and seasonal and special occasion worship online, and in person when permitted
- Continue a team approach to worship planning and leadership
- Provide pastoral and sacramental offices
- Promote LAM Regional and ecumenical gatherings and worship

**DISCIPLESHIP** *Grow in the grace and knowledge of our Lord and Savior Jesus Christ. To him be the glory both now and to the day of eternity. Amen. (2 Peter 3:18)*

We will:

- Nurture and teach disciples
- Provide year-round opportunities for members to offer their time, talents and treasure
- Provide appropriate training and financial support to lay leaders for ministry and mission
- Provide program for children, including through LAM4Kids
- Equip individuals and families as evangelists (e.g. by offering resources for family Christian education)

**MINISTRY** *Jesus said "I am the vine, you are the branches. Those who abide in me and I in them bear much fruit, because apart from me you can do nothing." (John 15:5)*

We will:

- Encourage the strengthening and growth of Leeds Anglican Ministries
- Provide ordained ministry within Leeds Anglican Ministries based on a written covenant
- Serve others by reaching out and responding to local and wider needs
- Prioritize inclusiveness and accessibility

**FELLOWSHIP** *Be hospitable to one another without grumbling. ( 1 Peter 4:9)*

We will:

- Welcome newcomers and respond to their needs
- Nurture the development and continuation of fellowship groups online
- Show appreciation to volunteers
- Explore online possibilities for community-building social activities within LAM and local communities
- Deepen our connections with our United Church neighbours

**MISSION** *Jesus said "Just as you sent me into the world, I am sending them into the world."*  
(John 17:18)

We will:

- Honour the LAM Diocesan Ministry Task Force Covenant
- Expand our social media and public presence to make ourselves and LAM better known

**RESOURCES** *Jesus said "Give, and you will receive. Your gift will return to you in full—pressed down, shaken together to make room for more, running over, and poured into your lap."*  
(Luke 6:38a)

We will:

- Provide the financial resources to implement the ministries indicated in the current plan
- Ensure that leadership teams communicate and consult regularly with all parish members regarding events, finances, proposed changes and wider church matters
- Continue ongoing assessment of parish facilities for safety, accessibility and maintenance requirements
- Continue the oversight of St. Anne's cemetery

Work towards sustainable environmental practices in all aspects of our parish life